



AFHA MEETING MINUTES

Meeting/Project Name:	AFHA Monthly Meeting		
Date of Meeting:	1/24/2024	Time:	6:00 pm
Minutes Prepared By:	Bethany Klisavage	Location:	Paradise Island Bowl

1. Meeting Objective

Monthly Board Meeting

2. Attendees

AFHA Board					
X	Alicia Genco (President)	X	Mike Herdman (Vice President)	X	Marcie Stefanik (Registrar)
X	Scott Sroka (Treasurer)	X	Jack Urbanek (Ice Scheduler)	X	Glenn Birkenfeld (Tech/Past-Pres)t
X	Josh Gialloreto (ACE Coordinator)		Mike Fayad (Fundraising)	X	Alison Wix (Director of Managers)
X	Mike Ciocca (Girls Hockey)		Dave Thomas (Secretary)	X	Bethany Klisavage (Events)
Guests/Additional					
			Jim Carlowski (Discipline Comm.)		Chris Skwortz (Former ACE)

3. Agenda, Notes, Decisions, Issues

Topic	Discussion				
Previous Meeting Minutes	Motion:	Marcie	Second:	Mike H.	Approved
President's Report	<ul style="list-style-type: none"> o Dave Hanson is looking into the stadium heaters not working. o Luke Cooper's photo was placed on the memorial wall. o Handbook/Bylaws update: have a committee to go over and suggest changes and bring back to the board for a vote o New slush fund policies- Alison will follow up in her segment o RMU Women's Club player asked for a Rapid Shot Card to use Rapid Shot in the early mornings o Tryout Registration wont open until April 1st 				
Vice President's Report	<ul style="list-style-type: none"> o Game jersey blanks are ordered for next year o Rapid Shot is still working well- managers were reminded to read the procedures on the wall to fix minor issues/simple repairs o Discussion about getting rid of Rapid Shot o Updating website to include tryout information- girls have to tryout for girls as well as their appropriate age group co-ed 				
Manager's Report	<ul style="list-style-type: none"> o A Manager Quit after getting questions on where the slush fund went. She did not have parents fill out the code of conduct form, and did not want to release spreadsheet o Come up with a consistent policy on slush funds- a uniform spreadsheet for all slush funds that managers must use, going for transparency across the board, consistent policies for tournaments o No cash for slush funds so there is a record of it o New managers ask for reference, possibility of requiring you to be with the organization for one year before being a team manager (thinking of resolutions for 1st year squirt teams) 				
ACE Report	<ul style="list-style-type: none"> o All girls and goalies need to attend to skills session- put this on the registration o No player will be called back more than 3 times o Getting rid of pre-tryout for in house kids due to low in house numbers o Tryouts will have slight changes, but work similar. o Budget for shooter tutors- new ones need purchased o Starting the process to look for Coaches for teams for next year 				
Fundraising's Report	<ul style="list-style-type: none"> o (Fayad absent) o 2 fundraisers currently going: <ul style="list-style-type: none"> o Marianna's hoagies/pizza - payment due Jan 27, delivery Feb 6th 6-7:30 o Penguins Tickets - 3/28 Game vs. Columbus 				
Secretary's Report	<ul style="list-style-type: none"> o (Dave absent) o Mailing List Question on Website o Shooter Tutors Needed/Upgrade 				

Treasurer's Report	<ul style="list-style-type: none"> o One more billing cycle to go o \$252,000 in bank, \$77,000 to be collected less \$6000 sibling credits, \$10,000 coaches credits- so we should clock in \$313,000. o Pitt/Steelers- we need a new contact as we still are missing things from November o Depending on ice fees for next year, we shouldn't have to raise fees for next season o Unpaid fees- send a team snap to the organization to let them know total fees due will be deducted this billing cycle 												
Registrar's Report	<ul style="list-style-type: none"> o Handful of coaches (4) that have 12/31 expiration date but they haven't been redlined yet, hopefully they will update 2/1 												
Ice/Ref/EMT Report	<ul style="list-style-type: none"> o Playoff Bid went to D Fryer, he didn't see it. Reached out to him the next day and Dave said it was because we didn't do an official "bid" but gave us an option to host a few teams. o Asking Dave Hanson to sell us extra ice to host playoffs at the cost that PAHL pays us for ice fees to try and host 2 playoffs o Refs/EMTs going well o Marianne wants to just do Wednesdays and Fridays because her privates are very busy other days, Dave was going to talk to her about availability. 												
Girls' Report	<ul style="list-style-type: none"> o Tryout dates for girls- Rebellion, Armstrong etc have already placed them online, need to get the girls dates put out ASAP o 17% of the players in PAHL switched organizations last year 												
Events Report	<ul style="list-style-type: none"> o Beverly's Birthday sent us a Thank You note for our collection drive o Banquet update- March 24th 12-4 o Need high ticket items o Ticket Sales- Feb 19th-March 4th (counts due March 10th to hotel) o Bethany will Email Managers for basket ideas/stats form, then get the info out to social media/on ticket sale site so that people are aware of the items to buy tickets in advance o Need Dan to set up ticket sales (dropdown menu player/head coach/manager/board member/family member 												
Committee Reports	<ul style="list-style-type: none"> o PR: o Tech: email server to change at end of the year to new platform o Discipline: put specific rules/guidelines in place for protocol to deal with behaviors. Coaches need to notify the board if kids are suspended at the Coaching level or there is any disciplinary action needed so a paper trail can be established for the circumstances where further steps need to be taken. 												
Unfinished Business	<ul style="list-style-type: none"> o none 												
New Business	<ul style="list-style-type: none"> o none 												
Adjournment	<table border="1"> <tr> <td>Motion:</td> <td>Scott</td> <td>Second:</td> <td>Glenn</td> <td>Mike H</td> <td>Approved</td> </tr> <tr> <td>Adjourned at:</td> <td>9:01</td> <td>Next Meeting:</td> <td colspan="3">Feb 21st</td> </tr> </table>	Motion:	Scott	Second:	Glenn	Mike H	Approved	Adjourned at:	9:01	Next Meeting:	Feb 21st		
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4. Action Items				
Action		Assigned	Due Date	Status
1	Tryout Schedule on the Website/Banquet Save the Date	Mike H	ASAP	
2	Remove Lisa Meyer and put Erin Bunda on as the new BY13 Manager on team communications	Jack	ASAP	
3	Send Team Snap to organization letting them know that all money due will come out this billing cycle	Scott	Before Billing Date	
4	Get tryout dates to Emily to get on social media	Alicia	ASAP	
5	Email Managers for Banquet Basket Ideas/Stats for Banquet	Bethany	Feb 1st	